**Generic Grant Application Template Outline**

In what follows, you’ll find prompts to help you outline your own research plan based on the information you should include in each section of the generic template. I have also ordered it based on the order you may find most helpful in drafting your research plan.

**State your primary objective, research question and/or research hypothesis.**

What specifically are you focusing on in your research? What specific issue does your research address / attempt to answer?

1. **This project is the solution (50%)**

Explain your project completely & its outputs

* Full description of your design and methods

Include the ‘how’ for each phase / component (**success)**

* How will you collect your data?
* How will you analyse your data?
* How will you report your findings?
* And, how do these findings link with the next phase?

Describe the timing (duration) for each component (**competence & success)**

* For each step, how long will it take you?

Describe what you will do with what you learn (**value**)

* Where will you publish (ideas about publications)?
* Where will you present?

1. **We have a problem (30%)**

Provide evidence that we need to solve this specific problem / issue (**importance**)

* Be realistic
* But provide evidence for why we must address this specific problem
* Include gaps in existing knowledge

Demonstrate that you / the research team have the experience (**competence**)

* Provide evidence of your knowledge of the field
* Use self-citation where appropriate

Provide evidence that this project is the best way to solve the problem (**success**)

* List sub-questions or secondary objectives / hypotheses
* Show how elements or phases of your project link with one another
* Illustrate how one phase leads to the next and so on

1. **Getting your foot in the door (20%)**

This section resembles the abstract or summary of your project.

Provide evidence for the **importance** of your research

* State the primary implication of what we will learn from your research
* List 3 to 5 things we need to know about your research

Provide evidence for the **success** of your project

* Provide a preview of what you research project will include
* Include as well the risks and assumptions you make in relation to your project activities (e.g., if you are using a new technique, why do you think it will work? What happens if things go wrong? What sort of back-up plan do you have in place should things not go to plan?)
* Provide a summary of outcomes related to your research (e.g., number of publications, presentations, etc.)